

**Board of Abatement Meeting Minutes  
December 2, 2019  
Steele Community Room  
28 North Main Street**

Present: C. Viens, N. Fish, and M. Bard, Select Board; W. Shepeluk, Municipal Manager; C. Lawrence, Treasurer; M. Woodruff and A. Tuscany, Listers; K. Grace, K. Van Tyne, Justice of the Peace.

Public: Joan Rae Sipple; Mike Verillo, Waterbury Record; Anne Imhoff.

The meeting was called to order at 6:45pm.

**APPROVE AGENDA**

N. Fish made a motion to approve the agenda. The motion was seconded by K. Grace and passed unanimously.

**PUBLIC**

There was no public comment.

**CONSIDER ABATEMENT OF PENALTIES AND INTEREST FOR LATE PAYMENT OF PROPERTY TAXES**

C. Lawrence stated that a quorum was met with the presence of a quorum of the Board of Listers and Select Board, and the Treasurer. C. Lawrence explained that J. Sipple has four properties in Town. The second installment of property taxes was due on November 8<sup>th</sup>. The payments were postmarked on November 7<sup>th</sup> and received on November 12<sup>th</sup>. Therefore, penalties and interest were charged in the amount of \$1,022.54. J. Sipple stated she has owned the properties for decades and normally pays well in advance. C. Lawrence explained that the tax bill states that payments must be made by the close of business at 4:30pm on or before the due date and postmarks are not accepted. W. Shepeluk described the reason for the postmark change in policy. He also explained that other payment options are available such as credit card payment and direct debit. K. Grace made a motion to deny the abatement of penalties interest. The motion was seconded by M. Bard and passed unanimously.

There being no further business, the meeting adjourned at 6:58pm.

Respectfully submitted,

Carla Lawrence, Town Clerk