

**Waterbury Cemetery Commission
Steele Community Room, Town Offices
December 3, 2019 Meeting 4 pm**

Present: Jack Carter, Betty Jones, Barbara Walton, Bill Shepeluk

Minutes of November 5th, 2019 meeting were approved.

Budget Discussion with Town Manager, Bill Shepeluk

Financial reports were passed out and reviewed. Bill discussed the need for committee to get to him items to be considered to build the cemetery budget for 2020. The following are some of the budget items to be considered:

1. Loomis Hill Cemetery public signage;
2. Maple Street Cemetery remaining roads need to be completed;
3. VFW share of a flag pole (Maple Street) replacement \$400.00;
4. Hope Cemetery hedge removal;
5. Ongoing cleaning of stones in all cemeteries;
6. Removal of chain link fence (Maple Street Cemetery) and replace with a black aluminum fence similar to Hope's fence;
7. Consider hiring Ainsworth to do cutting and weed wacking in Hope, Maple Street, Loomis Hill and Route 100 cemeteries; and
8. Consider updating the Cemetery Book completed in 2000. Twenty years of information of burials needs to be added. Also consider hiring an individual to collect information and develop an online data base that would be accessible to the public through the Town's Web page.

Assignment for committee members:

Send additional items to be added to the above items to John asap;

Jack to check with Linda Kiser about sending the file on Cemetery electronically to Bill Shepeluk

Meeting adjourned at 5PM.

Next Meeting: January 7, 2020 – 4PM; Steele Room, Town Offices

Respectfully submitted, Barbara Walton