

Waterbury Cemetery Commission

November 11, 2020 Meeting Notes

Present: Jack Carter, Barbara Walton, John Woodruff, Jan Gendreau and Jill Chase

Guests: William Shepeluk, Town Manager; Jane Brown, Barbara Blauvelt and Steve Lotspeich, members of the Tree Committee

- Minutes of Oct 6th meeting – reviewed and approved.

Meeting Notes on November 11, 2020

Items Discussed, Old Business:

1. Tree Committee plan for Hope Cemetery, Winooski Street

Steve Lotspeich reported that a grant (50/50, 6500.00) has been submitted Friday November 6th. The grant would include monies for 4 white spruce, 2 street keeper honey locust and 6 greenspire littleleaf linden on Winooski Street. Discussed the possible plantings for the Hope Cemetery Contemplation Circle (not part of the grant) but no decision was made. Need to develop a plan for this area.

Jane Brown sent around some information on a few deciduous trees and arborvitae to possibly consider for the cemetery. Jan Gendreau also mentioned that we should consider plantings that would attract birds and insects.

No final plan was approved.

2. Financial Report

Bill Shepeluk discussed with the committee the current status (balance sheet, Ed Jones financial documents) of 2020 budget. Need to continue the discussion on our current budgetary shortfall (running a deficit) of - \$22,778.80, etc. Actual revenues as of date of the report is approx \$15,000; expenditures are at approx. 37,775 leaving the budget in the hole of 22,775.

The budget for 2021 will probably be based on a tax rate of 51 cents and the town may not be able to fund our yearly \$15,000.

3. John's Report

- . Clearing along fence has started on Winooski Street/Adams Court.
- . Grass Choppers is set for 2021 with no increase in fees.
- . Maple Street Roads may not be done this year, might consider hiring a contractor for next year.
- . Maple Street Flagpole replacement is finished except for flag not up yet due to rope problem.
- . Eric Potter scheduled for 2021. John will check in with him about oak tree list.
- . John will get a list of people that work in the cemeteries and have it available at town office.
- . Very little gravestone repairs were done this year.
- . St. Claire headstone is completed but back in the vault. Due to weather unable to place stone.

Assignments for the December 1, 2020 – 4PM Meeting

John

Develop list of people that work in the cemeteries and have it available at town office. Obtain oak tree list from Potter.

Barb

Will start sending meeting notes to Bill Woodruff.

NEXT MEETING

Wednesday (not Tuesday), December 1, 2020 4PM Steele Room

Respectfully submitted, Barbara Walton

Potential agenda item to be added to December meeting: Budget