

Waterbury Cemetery Commission Meeting  
February 2, 2022  
Steele Room

Present: Jan Gendreau, Jill Chase, Barbara Walton, Amy Kinsell, John Woodruff and Bill Shepeluk, Town Manager

Minutes of January 2, 2022, approved

**Bill Shepeluk, Town Manager**

Bill discussed the updated 2022 Cemetery Budget we approved in January. Adjustment was made on a line-item expenditure for contractors. Because of this change committee voted to amend the budget. Voting was unanimous in favor of the amendment.

**Annual Report Draft**

Reviewed and discussed the Annual Report drafted by John Woodruff. John will add suggestions made by the committee and deliver the annual report to Carla Lawrence by Friday, February 4<sup>th</sup>.

**Loomis Hill**

Barbara found some documentation that Elizabeth Averill, second wife of Silas Loomis was buried in the cemetery. The stones for Silas and Mary (first wife) were found but another stone found next to Silas and Mary's gravestones was not able to be identified. Barbara feels that this is gravestone for Elizabeth. She suggested to the committee to have Elizabeth's name be put on the main Loomis Hill Cemetery marker as you enter the cemetery. She will send the documentation to John, and he will check to see if there is enough space for Elizabeth's name.

**Highlander Property Services, Waterbury, Vermont**

Barbara called contractor to discuss another date to walk the Hope Cemetery parameter for cleaning brush, etc. New date is April 1, 2022.

**Discussion on the \$25,000 Ames donation**

Suggestions for how to spend the money were as follows:

1. Entrance signage
2. Granite marker Maple Street Cemetery
3. Flag area

Committee members should also consider looking at the Holy Cross Cemetery entrance signage. Will continue to discuss this matter at the March meeting.

**Miscellaneous**

John mentioned that our vault numbers are down this year.

**Assignments:**

1. John to deliver to Carla by Friday, Feb 4<sup>th</sup>.
2. John to check on whether space available to add Elizabeth Averill's name to main marker in Loomis Hill.
3. Barbara to send Averill documentation to John.
4. Committee members to check out the Holy Cross entrance signage for future meeting discussion.

Meeting ended at 5:30 PM

**Next meeting will be Wednesday, March 2, 2022, 4PM, Steele Room**

Respectively, submitted, Barbara Walton