

**Library Commissioners Meeting
Waterbury Public Library
Monday, December 13, 2017
4:30 PM**

Present: Alice Durkin, Harriet Grenier, Christine Wulff, Shannon DeSantis, Mary Kasamatsu, William Shepeluk

1. Shannon welcomed.
2. Agenda accepted as presented. November minutes approved.
3. Treasurer's Report-The trust Fund was explained to Shannon briefly. Alice reviewed (estimated on Nov. Statements) anticipated distribution to Library and Town budgets. some mutual funds will have to be liquidated to pay out these distributions. It has been an exceptional year in terms of fund growth. Harriet reviewed the MOU among Commissioners, Friends of the Library and Historical Society. It will expire in 2019. Friends and Commissioners will then need to decide what to do with remaining Capital Campaign funds.
4. Town Manager's Report-Bill reviewed the budget for 2017. Non-resident fees are up from 2016 by a multiple of 2.5. The Library's portion of gains from Trust Fund will be deposited in Fund 14. The budgeted amount for software licensing was \$2,015 but more libraries joined the group which reduced the fee to \$1,404.
4. Library Director's Report-The library is open 49 hours per week. The front desk is staffed by volunteers for 26 of those hours. The library offerings are more complex and require more technology savvy. Mary would like to add an additional circulation assistant. Bill will review the costs of hiring a person for 14 hrs per week.
5. Library Commissioners-The daffodils are all planted. We are excited about seeing the effect of all the daffodils planted around town in the spring. Perhaps this can lead to a festival.

Next Meeting, Monday, January 8, 2018, 4:30 PM

Respectfully Submitted,
Harriet Grenier, Secretary