

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING MINUTES

28 North Main Street

Monday, September 9, 2019

Present: Dan DeSanto, Curtis Ostler, Shannon DeSantis, William Shepeluk, Almy Landauer, Christine Wulff

1. Meeting called to order at 5pm
 2. Agenda accepted as presented
 3. June 2019 minutes approved as presented
 4. Town Manager's Report presented; operating budget in line with expectations for this point in the year
 5. Treasurer's Report presented
 6. Library Director's Report presented; TBPS and CBMS agreed to send out information regarding the WPL unattended child policy; community resources page launched on WPL website; ongoing book sale has generated approximately \$50 per month since beginning; quarterly report presented to select board for second quarter; active threat training held for staff, good feedback received from staff; food shelf box now located in library vestibule; outreach with local childcare locations to begin in coming months; *Friends would like to be on future Commissioner Meeting agenda to discuss planning for future building needs;*
- Non-Resident Fees discussed; non-resident fees from comparably sized, surrounding towns reviewed; *increasing non-resident fee will be voted on at the October 2019 meeting*
7. Other Business
 - Strategic Planning - *Dan will see if Lara Keenan is available to attend October meeting to discuss strategic planning*
 - No new commissioner needed; at this time all positions are filled
 - Commissioner Calendar – Almy received examples from several surrounding town libraries; electronic copies will be forwarded to all Commissioners for review; *to be discussed at a future meeting*
 8. Motion made to enter Executive Session at 6:17pm; executive session ended at 6:55pm; *No action was taken in executive session.*
 9. Meeting adjourned at 6:58pm

Next Regular Meeting – Tuesday, October 15th, 2019 @ 5:00