

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING MINUTES

28 North Main St – SAL Room

Monday, December 9, 2019

Present: Dan DeSanto, Shannon DeSantis Gile, Curtis Ostler, Susan Mazza, Almy Landauer, William Shepeluk, Christine Wulff

1. Meeting called to order at 5:10pm
2. Motion made to adopt agenda as presented. Motion seconded and passed unanimously.
3. Motion made to accept November, 2019 minutes as presented. Motion seconded and passed unanimously.
4. Town Manager's Report
 - Bill reviewed current year and proposed 2020 budget
 - *Motion made to accept a proposed draft budget of \$504,860.00 Motion seconded and passed unanimously*
5. Treasurer's Report
 - Susan reviewed current state of various trusts and accounts
6. Library Director's Report
 - Almy will not be present for March meeting
 - Feedback around non-resident fee increase has been positive so far.
 - Patrons whose card expires before December 31, 2019 may renew at the old rate. All other patrons will renew at the new, higher rate.
 - *To be discussed at a future meeting: Changing Saturday library hours to be consistent year-round.*
7. Other Business
 - Director evaluation process discussed; Almy will provide a summary of staff strengths, challenges, and goals for Commissioners to read; Staff evaluations will be completed prior to Library Director evaluation; Staff evaluation of Library Director will continue to be anonymous
 - Strategic Planning discussion:
 - Dan will contact Karen Nevin at RW regarding information gathered at community meeting in 2017.

- Christine will contact Carla Lawrence regarding information gathered at Community meetings when municipal building was being planned.
- Susan will contact the Across Roads regarding community information gathered.
- Shannon will contact WATA regarding community information gathered.
- Strategic Planning Committee make-up: 2 Commissioners, 1 Friend of Waterbury Pubic Library, Library Director, 1 Library staff, 3 community members (senior, parent of younger child, teen), 1 RW member

8. Meeting adjourned at 7:08pm

Next Regular Meeting – Monday, January 13th, 2019 @ 5:00