

WATERBURY PUBLIC LIBRARY COMMISSION MEETING
Monday, September 13, 2021 at 5:00 PM – 6:30 PM
SAL Room

Join Zoom Meeting

<https://us02web.zoom.us/j/81424943855?pwd=Zk1FSlo0WHovYmh3OEJhMDF6YUMyZz09>

Dial by your location

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1. Call meeting to order
2. Amendment/adoption of agenda
3. Approve July 2021 meeting minutes
4. Public Comment
5. Town Manager's Report
6. Treasurer's Report
7. Library Director's Report
8. Other Business
 - Staffing Update: Patron Services and Circulation Assistant
 - Policy Action Items:
 - Governance Policy
 - Recommended Action: Motion to revise language in the Governance section of the Library Policies to read, "The Commission meets regularly on the second Monday of the month, September through June, at 5:00pm in the SAL Room at the library"
 - or
 - Motion to revise language in the Governance section of the Library Policies to read, "The Commission meets a minimum of six times per year at a place and time which will be posted in the Library and the Town of Waterbury offices, and on the Town website"
 - Laptop and Hotspot Lending Policy
 - Recommended Action: Motion to adopt the Laptop and Lending Policy as presented by the Library Director

- Policy Discussion
 - Volunteer Policy
 - Appropriate Library Behavior Policy
 - Personnel Policy

- Library Director Evaluation
 - Adjust Timeline for the coming year

- Library Commission Membership
 - New Commissioner needed
 - New Commission Secretary needed

- Set October Meeting Date
 - Tuesday, October 12 or Monday, October 18

9. Adjournment