

WATERBURY PUBLIC LIBRARY COMMISSIONERS' MEETING  
Monday, January 11<sup>th</sup>, 2021 - 5:00 PM  
Regular Monthly Meeting, by Zoom videoconference  
(Duly warned on Friday, January 8<sup>th</sup>, 2021)

Attending:

Christine Wulff, Co-Chair  
Shannon DeSantis-Gile, Co-Chair  
Curtis Ostler, Commissioner (Secretary)  
Susan Mazza, Commissioner (Treasurer)  
Dan DeSanto, Commissioner (past Chair)  
Almy Landauer, Library Director (ex-officio)  
Bill Shepeluk, Town Manager (ex-officio)

Absent:

No Commissioners absent

Guests:

No guests attended

Minutes:

1. Meeting called to order at 5:05
2. No changes to agenda, approved unanimously
3. December 2020 minutes approved unanimously
4. Town Manager's Report
  - a. Discussion of end-of-year 2020 financials, budget options for 2021
5. Treasurer's Report
  - a. Report on the current Library fund balances.
6. Library Director's Report
  - a. Discussion of the Library Director's written report. Almy presented encouraging circulation numbers in spite of an extremely challenging year and drastically reduced opening hours.
7. Other Business
  - a. Discussion on the 2021 Library budget – the Commissioners reviewed a new draft of the budget created by the Library Director with help from the Town Manager. Final approval of the budget will depend upon the Waterbury Select Board's decisions on the town budget, anticipated at the next Select Board meeting in one week.
  - b. Public computer replacement – more discussion on the best use of Bob Butler's recommendations for computer replacement, utilizing a

- combination of new and donated computers, depending upon available funds. This decision is ultimately at the Library Director's discretion.
- c. Employee Annual Reviews – The Library Director proposed moving the Annual Review period to a less busy time of year. Some discussion on creating a Mid-Term review period as well, both for accommodating the shift this year, and to have more comprehensive reviews in the future.
8. Meeting adjourned at 6:45

Next Regular Meeting – Monday, February 8<sup>th</sup>, 2021 @ 5:00