

WATERBURY PUBLIC LIBRARY COMMISSION MEETING
Monday, October 18, 2021 at 5:00 PM – 6:30 PM
SAL Room

Join Zoom Meeting

1. Call meeting to order 5:04 PM
2. Amendment/adoption of agenda
3. Approve September 2021 meeting minutes
Susan approved; Maroni seconded.
4. Public Comment
Introduction of two guests who are considering filling the Commissioner vacancy
5. Town Manager's Report
 - Budget for current year on track
 - Discussion of library trust
 - Suggested creation of investment policy to help manage trust funds
6. Treasurer's Report
 - discussion of status of library finances
 - Maroni motioned to accept the Treasurer's Report, Shannon seconded.
7. Library Director's Report
 - New chromebook lending program is popular.
 - Grants funds coming in. Also received River Runs Through It Gardening Club prize for Gardening books and equipment for kids, spring gardening programming
 - Bridging Continents program tomorrow night
 - Programs are a hit especially Dragon Egg Hunt, Walking Meditation
8. Other Business
 - Staffing Update: Circulation Assistant
 - Hayley started last week. Enjoying her role.
 - Policy Action Items:
 - Volunteer Policy: Susan motioned to accept the Volunteer Policy, Maroni seconded.
 - Policy Discussion
 - Personnel Policy
 - Bill meeting with lawyer tomorrow to further discuss. Will provide update afterwards.

- Library Director Goals
 - These are the goals the Library Director set for the library as a whole and personal professional goals to be evaluated in September/ October of 2022.

- Library Commission Membership
 - New Commissioner needed
 - Prospective commissioners joined for most of the meeting. Will leave time for interested applicants to submit letters of interest to the Town Clerk. Plan to invite prospective commissioners to the next meeting. Seat will remain vacant until then.

 - Next Meeting: Monday, November 8, 2021 at 5pm

9. Adjournment, Meeting adjourned at 6:36 PM