

**Meeting of the Waterbury Select Board
May 16th, 2022
28 North Main Street**

Present: M. Bard, D. Kehlmann, A. Johnson, C. Viens and R. Clapp, Select Board; W. Shepeluk, Municipal Manager; S. Lotspeich, Planning and Zoning Director; and C. Lawrence, Town Clerk.

Public: ORCA Media; Erica Fuller; Esther Lotz; Carl Bailin; Danielle Dolisie; Flora Scott; Mark Pomillio Jr., Revitalizing Waterbury; Tom Scribner; Lisa Walton; Julia Frailey; and Kristin Brynga.

The meeting was called to order at 7:02pm.

APPROVE AGENDA

R. Clapp made a motion to approve the agenda and to add an Executive Session at the end of the meeting. The motion was seconded by C. Viens and passed unanimously.

CONSENT AGENDA ITEMS

C. Viens made a motion to approve the consent agenda items including the minutes of the May 2nd meeting. The motion was seconded by A. Johnson and passed unanimously.

PUBLIC

T. Scribner gave the Board an update of the Hope Davey Park and expressed concerns with amphibian life at the park. S. Lotspeich stated that two proposals for the recreational facilities study have been received and natural resources will be addressed.

SELECT BOARD ITEMS

Tree Committee Interview – Erica Fuller

E. Fuller was present to express interest and being appointed to the Tree Committee. She has attended a tree committee meeting and was impressed by how welcoming the group was with her. E. Fuller has some service experience and is interested in volunteering in the community. A. Johnson made a motion to appoint E. Fuller to the Tree Committee with a term ending April 30, 2025. The motion was seconded by R. Clapp and passed unanimously.

Consider use of On-Street Parking for the Railroad Station, Black Cap Café / Bakery

M. Pomillio Jr. was present with Black Cap Café Manager D. Dolisie to discuss the topic of the allocation of 16 parking spaces at the train station. W. Shepeluk explained this a perfunctory request to allow the leaseholder to meet the zoning requirements. S. Lotspeich stated that the process went through the Development Review Board and that the Select Board should follow their lead. R. Clapp made a motion to approve the allocation of 16 on-street parking spaces for the Black Cap Café. The motion was seconded by A. Johnson and passed unanimously.

100 on 100 Relay – August 13, 2022

C. Lawrence explained that 2 legs of the relay will take place through Waterbury. R. Clapp made a motion to approve the 100 on 100 Relay on August 13, 2022. The motion was seconded by D. Kehlmann. A. Johnson asked if there could be a checklist of permissions necessary for particular events in the community. W. Shepeluk stated that event coordinators tend to know what permissions are needed for particular events. The motion passed unanimously.

Revitalizing Waterbury – Special Event Permit for Arts Fest July 8th – 9th

M. Pomillio Jr. was present to discuss the Arts Fest. The location has been moved to Pilgrim 5 on Railroad Street. One small section on Railroad Street will be closed to through traffic, however there will be a detour. M. Pomillio Jr. described some of the events and stated there would be sufficient parking. C. Viens made a motion to approve the Special Event Permit for Arts Fest on July 8th – 9th. The motion was seconded by R. Clapp and passed unanimously.

Update on Municipal Manager Search

M. Bard stated that the Search Committee met on May 9th. P. H. Flanders was elected Chair of the Committee and N. Sherman was elected Secretary. The Committee reviewed some of the questions from VLCT and will be asking the Municipal Manager for some additional information. The revised timeline was reviewed for a November 1st hiring date. M. Bard described other key dates on the schedule. Details are included in the meeting minutes on the Town website. The next meeting is scheduled for either June 16th or June 23rd.

Executive Session

At 8:00pm, C. Viens made a motion to move into Executive Session to discuss a personnel matter and invited W. Shepeluk and C. Lawrence to join. The motion was seconded by R. Clapp and passed unanimously.

The Select Board exited Executive Session at 9:56pm with no action taken. There being no further business, the meeting adjourned at 9:57pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: June 6, 2022