

Meeting of the Waterbury Select Board

Tuesday September 6, 2022

Minutes

Hybrid meeting held at the Steele Community Room, 28 North Main Street and on Zoom

Attendees: Mike Bard, Roger Clapp, Chris Viens & Alyssa Johnson (Select Board), William Shepeluk (Municipal Manager), Karen Petrovic (staff), Lisa Scagliotti (Waterbury Roundabout), P. H. Flanders, MK Monley, Mal Culbertson

Via Zoom: ORCA Media, Elizabeth Walton, TCL A3, Bryan Farnsworth

Chairperson Bard called the meeting to order at 7:00pm

Approve Agenda

One item was added to the agenda under Select Board Items: Managers search committee update. Two items were added to the agenda under Manager's Items: Consider contract with Sullivan & Powers for 2021-2026 Town Audits; Town of Waterbury Clerk & Treasurer compensation. R. Clapp asked to have the VSP invited to a future meeting, this will be placed on the Parking Lot for an October agenda. **R. Clapp made a motion to approve the agenda as amended. The motion was seconded by A. Johnson and passed unanimously.**

Public

P. Flanders updated the Select Board on EFUD discussions regarding the use of 51 South Main Street stating the District would like Select Board input on whether housing is a priority for the Town of Waterbury. Discussion followed giving each Select board member an opportunity to state their opinion on the matter. A. Johnson suggested a Housing taskforce and parking study to determine if 51 South Main is needed as critical parking. **R. Clapp moved to endorse EFUD to proceed with housing development discussions at 51 South Main Street based on the urgent need for housing in our community. A. Johnson seconded the motion; a vote was held and passed unanimously.**

Consent Agenda Items

R. Clapp made a motion to approve the consent agenda items including the minutes of the August 15, 2022 meeting. The motion was seconded by C. Viens and passed unanimously.

SELECT BOARD ITEMS

Update on Managers Search

P. Flanders updated the Board on plans to meet with final candidates in the search for a new Municipal Manager schedule to take place on Wednesday, September 7th.

Electrical Box Art Design – MK Monley

MK requested the Board permission from the board to continue the project of painting the

electrical boxes along Main Street. R. Clapp moved to allow MK and her team to paint the next electrical box. A. Johnson seconded the motion; a vote was held and passed unanimously.

Closure of Randall Street for Halloween

A. Johnson moved to authorize the closing of Randall Street and ½ of Elm Street beginning at the Parking lot from 4pm-8pm on Monday October 31, 2022. R. Clapp seconded the motion; a vote was held and passed unanimously.

Parks Planning Update

A. Johnson invited all to attend the Public Visioning Workshop in the Steele Room from 5-7pm on Thursday September 15, 2022. An online option will also be available.

Sign Certificates of Appointment of Town Clerk & Treasurer

Petrovic circulated documents requiring the boards signature

MANAGER'S ITEMS

Letter of Support for the Capital Region Communications System Project

W. Shepeluk explained that Capital West Regional Communications will be taking over emergency dispatching from the VSP. There are State funds available to assist in the cost of setting up the new communication system but an upgrade and replacement plan must be in place. W. Shepeluk recommends authorizing him to sign the letter of support for this project. **R. Clapp moved to authorize W. Shepeluk to sign the letter of support from the Town of Waterbury regarding the Capital West Regional Communication project. A. Johnson seconded the motion; a vote was held and passed unanimously.**

Financial Reports through August

W. Shepeluk distributed financial reports for Highway, General and Capital Funds for review

Consider contract with Sullivan & Powers for 2021-2026 Town Audits

In 2017 the Town of Waterbury and the EFUD each signed a 5-year contract with Sullivan & Powers to perform a yearly audit. W. Shepeluk recommends staying with Sullivan & Powers because of his departure but acknowledges that his replacement may prefer to use someone else. Will discuss this again at the October 3rd meeting when possibly more information is available.

Town of Waterbury Clerk & Treasurer compensation

R. Clapp moved to approve a yearly salary of \$58,240.00 for the position of Town Clerk & Treasurer. C. Viens seconded the motion; a vote was held and passed unanimously.

R. Clapp moved to adjourn at 8:48pm

The next meeting of the Town of Waterbury Select Board is scheduled for Monday, September 19, 2022