Date: _____ Application #: _____
Fees Paid: _____ + $15 recording fee = _____
Parcel ID #: _____
Tax Map #: _____

TOWN OF WATERBURY

ZONING PERMIT APPLICATION

Please provide all of the information requested in this application. Read the Zoning Regulations and familiarize yourself with the requirements. Failure to provide all the required information will delay the process of this application. Based upon the nature of the project you may need to submit additional information. For guidance on how to fill out this form please refer to the *Zoning Permit Application Instructions* available on the municipal website. Submit one copy of the completed application and payment by check (*Town of Waterbury*) or online at www.waterburyvt.com (3% processing fee), according to the zoning fee schedule. For questions about the permit process, please contact the Zoning Administrator at 802-244-1012.

CONTACT INFORMATION

APPLICANT

Name: _____

Mailing Address: _____

_____

Home Phone : _____

Work/Cell Phone: _____

Email: _____

PROPERTY OWNER (if different from Applicant)

Name: _____

Mailing Address: _____

_____

Home Phone : _____

Work/Cell Phone: _____

Email: _____

PROJECT DESCRIPTION

Physical location of project (E911 address): _____

_____

Lot size: _____ Zoning District: _____

Existing Use: _____ Proposed Use: _____

Brief description of project: _____

_____

_____

_____

Cost of project: $ _____ Estimated start date: _____

Water system: _____ Waste water system: _____

EXISITING

Square footage: _____ Height: _____

Number of bedrooms/baths: _____

# of parking spaces: _____

Setbacks: *front*: _____

sides: _____ / _____ *rear*: _____

PROPOSED

Square footage: _____ Height: _____

Number of bedrooms/bath: _____

# of parking spaces: _____

Setbacks: *front*: _____

sides: _____ / _____ *rear*: _____

CHECK ALL THAT APPLY:

NEW CONSTRUCTION

- □ Single-Family Dwelling
- □ Two-Family Dwelling
- □ Multi-Family Dwelling
- □ Commercial / Industrial Building
- □ Residential Building Addition
- □ Comm./ Industrial Building Addition
- □ Accessory Structure (garage, shed)
- □ Accessory Apartment
- □ Porch / Deck / Fence / Pool / Ramp
- □ Development in SFHA (including repairs and renovation)
- □ Other _____

USE

- □ Establish new use
- □ Change existing use
- □ Expand existing use
- □ Establish home occupation

OTHER

- □ Subdivision (# of Lots: ___)
- □ Boundary Line Adjustment (BLA)
- □ Planned Unit Development (PUD)
- □ Parking Lot
- □ Soil/sand/gravel/mineral extraction
- □ Other _____

ADDITIONAL MUNICIPAL PERMITS REQUIRED:

- □ Curb Cut / Access permit
- □ E911 Address Request
- □ Water & Sewer Allocation
- □ none of the above

[Additional State Permits may also be required]

Date created: Oct-Nov 2012 / Revised: July 2019; June 2026

SKETCH PLANS Please include sketches of (1) the project site, drawn to scale, with boundary lines, existing/proposed structures, setbacks, parking areas/driveways, surface waters/wetlands, and existing/proposed utilities as relevant; and (2) the proposed structure(s) with dimensions (W x L x H). Use or attach separate sheets as needed.

SIGNATURES The undersigned hereby applies for a Zoning Permit for the use described in this application to be issued on the basis of the representations made herein all of which the applicant swears to be complete and true.

Applicant Signature _____ date _____

Property Owner Signature _____ date _____

CONTACT Zoning Administrator Phone: (802) 244-1012
Mailing Address: Waterbury Municipal Offices, 28 North Main Street, Suite 1, Waterbury, VT 05676
Municipal Website: www.waterburyvt.com

OFFICE USE ONLY

Zoning District/Overlay: _____

Review type: □ Administrative □ DRB Public Warning Required: □ Yes □ No

DRB Referral Issued (effective 15-days later):_____

DRB Mtg Date: _____Decision Date:_____

Date Permit issued (effective 16-days later):_____

Final Plat due (for Subdivision only):_____

Remarks & Conditions: _____

_____

Authorized signature: _____Date:_____

REVIEW/APPLICATIONS:
- □ Conditional Use □ Waiver
- □ Site Plan
- □ Variance
- Subdivision:
  - □ Subdv. □ BLA □ PUD
- Overlay:
  - □ DDR □ SFHA □ RHS □ CMP
- □ Sign
- □ Other _____
- □ n/a