WATERBURY DEVELOPMENT REVIEW BOARD
General Meeting Minutes
Wednesday, March 1, 2017

In Attendance: Board members present: Dave Rogers (Chair), Nat Fish, David Frothingham, and Mike Bard. Staff present: Dina Bookmyer-Baker (ZA).

The public meeting convened in the Steele Community Room at the Municipal Center at 28 North Main Street, Waterbury, VT.

1) The Chair called the meeting to order at 6:35 p.m.

2) The agenda was approved as presented.

3) **#47-16-T: Aaron Flint** (applicant), **Winter Woods LLC** (owner)
    Review final plat of for a two-lot subdivision at 1790 Guptil Road, Waterbury, VT in the Town Mixed Residential (TMR). Public hearing: August 24, 2016; DRB decision approved: September 7, 2016; final plat due (180 days): March 6, 2017.

    The Board noted that the Open Meadow area shown on the survey does not delineate the boundary of the meadow, nor does it state the development restrictions that might apply, or refer to the covenants that apply to development in the Open Meadow area. The Board wants the Open Meadow area to be delineated on this final plat, and on surveys going forward.

    The Board did not approve the financial plat as submitted. The Chair did not sign the plat.

4) **David and Joann Scherk** (owner)
    Consultation with ZA: Owner requests exemption from Site Plan review as per Section 301(a)(5) to change the use of a portion of the existing mixed-use building at 2687 Waterbury-Stowe Road, from retail-storage to residential, add a 2nd-story, and merge the space with an existing dwelling unit. (RT100 zoning district)

    Motion: by Nat Fish, seconded by Mike Bard: To deny site plan exemption request.
    Vote: Passed unanimously, 4–0.

5) **Approval of prior meeting minutes and decisions:**
    Motion by Mike Bard and seconded by Nat Fish : To approve the general minutes of February 15, 2017 and the decisions for applications #005-17 and #003-17 as drafted.
    Vote: Passed unanimously, 4–0.

Next meeting: Wednesday, April 19, 2017

Adjournment: The meeting was adjourned at 7:0 p.m.

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(Chair) (Vice-Chair) (Acting Chair)

Approved on: 5-3-17
(date)