

WATERBURY PLANNING COMMISSION
SPECIAL MEETING
Unapproved Minutes
Monday, August 30, 2021

Planning Commission: Alyssa Johnson (Chair); Martha Staskus; Mary Koen, Eric Gross and Steve Karcher.

Staff: Steve Lotspeich (Planning and Zoning Director, Acting Zoning Administrator)

Alyssa Johnson (Chair), opened the meeting at 6:02 p.m. at the Steele Community Room, 28 N. Main St. The Planning Commission (PC) members and staff participated in person and the meeting was also available via Zoom. Steve L. announced that it is no longer required to record the town's Zoom meetings now that the COVID 19 state of emergency is over for now.

AGENDA REVIEW AND MODIFICATIONS

The agenda was reviewed. It was agreed to go into an executive session to discuss the interview questions since those are part of the personnel matter that is related to the interviews for the Assistant Planning and Zoning Administrator.

ANNOUNCEMENTS AND COMMENTS FROM THE GENERAL PUBLIC

There were none.

INTERVIEWS FOR ASST. PLANNING AND ZONING ADMINISTRATOR POSITION

MOTION:

At 6:08 p.m. Mary Koen moved and Eric Gross seconded the motion for the Planning Commission to enter into executive session to discuss a personnel matter, to include participation by staff member, Steve Lotspeich.

VOTE: The motion was approved 5-0.

MOTION:

At 8:14 p.m. Mary Koen moved and Eric Gross seconded the motion to come out of executive session.

VOTE: The motion was approved 5-0.

CONSIDER NOMINATION OF ASST. PLANNING & ZONING ADMINISTRATOR CANDIDATE

MOTION:

Steve Karcher moved and Mary Koen seconded the motion to nominate Cam MacCormack for the position of Assistant Planning and Zoning Administrator pending successful completion of reference checks and any other employer requirement per the town of Waterbury.

VOTE: The motion was approved 5-0.

NEXT MEETING

The next regular scheduled Planning Commission meeting will be held on Monday, September 13 at 7:00 p.m. This meeting will be a hybrid of in-person, and remote via Zoom.

ADJOURNMENT

The Planning Commission meeting was adjourned at 8:26 p.m.

Respectfully submitted,

Steve Lotspeich, Acting Secretary